

CONTINGENCY PLAN TO PREVENT AND MINIMIZE RISK ASSOCIATED WITH COVID-19

From the first moment Ence became aware of the disease caused by Covid-19, a series of actions and guidelines were established in the company aimed at preventing the spread of the disease and minimizing all associated risks.

At the moment, given the increasing number of cases that affect Europe, we feel it is appropriate to communicate to our customers and stakeholders the measures the company has adopted in order to protect our employees, secure our operations and mitigate supply risks to our customers.

MEASURES INTENDED TO AVOID THE PROPAGATION OF THE DISEASE

GENERAL MEASURES

Periodically, the Company's Medical Service Department sends to all the staff newsletters updating the information on the evolution of the disease and establishing standards and recommendations based on the WHO guidelines.

These measures include advice on health prevention and specific instructions about the information that any employee or person accessing our facilities must provide to preserve the health of the entire workforce.

GUIDELINES REGARDING TRIPS

All the trips of our staff have been precautionary canceled. Visits from customers and suppliers have also been restricted to those strictly necessary.

People who have recently traveled to risk areas have been identified in order to put into place the appropriate measures in each case.

GUIDELINES FOR MEETINGS

The face-to-face meetings have been eliminated, replacing them by video or teleconferences. Office work-from-home has been implemented since 09/03 and until further notice. The company headquarters has been closed and only employees needed to run operations remain at the production centers.

MEASURES INTENDED TO AVOID DISRUPTION OF SUPPLY

Risk assessment procedures have been executed in order to avoid or minimize the likelihood of any disruption in both operations and supply chain.

All departments of the company have developed risk matrices, studying the impact that different scenarios could have on production and distribution, including:

- Identification of crucial elements and spare parts, in different stages and temporary scenarios.
- Analysis on the potential impact of disruptions in the supply of wood, biomass, raw materials, chemical products or essential spares.
- Lack of personnel due to quarantine imposed by the administration or lack of qualified personnel.
- Impact on the supply chain due to lack of availability of trucks or freight
- Failure of basic facilities from service providers (SAP, IBM...).
- Partial or total closure of our administration centers.

For all these situations a schedule of actions has been established to provide alternatives for each case based on their criticality. Containment measures have been taken to reduce all potential impacts.

As the situation is evolving progressively, protocols and actions are updated continuously.

In case you require specific information about our approach to this situation or want to review with our team potential alternatives please contact your sales representative. Our supply chain team will also be available to meet with your teams in order to continuously review the situation. We believe that working together we will be able to handle all challenges in a much better way.



Modesto Saiz Suárez

Chief Commercial Officer - CCO